

**Albany-Schoharie-Schenectady-Saratoga Counties Board of Cooperative Education Services**  
**CROSS CONTRACT FOR BOCES SERVICES**  
**2024/2025** school year

**Part I** To be completed by district requesting cross contract

Please note certain services require participation in the base service to be eligible for BOCES aid.

School District requesting service: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Service Requested: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_ + 6.25% admin \$0.00 **\$0.00**

BOCES Providing the Service: Albany-Schoharie-Schenectady-Saratoga Counties

\_\_\_\_\_ Date School Superintendent Signature

Forward to local BOCES District Superintendent

**Part II** To be completed by local BOCES District Superintendent

It is requested that cross-contract arrangements be made with Capital Region BOCES  
to provide the service listed above.

\_\_\_\_\_ Date Local BOCES District Superintendent Signature

Local BOCES name and Address: \_\_\_\_\_

Forward to District Superintendent of BOCES providing service

**Part III** To be completed by BOCES District Superintendent providing the service

Service Title: \_\_\_\_\_ 0:00:00 COSER # \_\_\_\_\_

Estimated Charge: \$0.00 Activity Code \_\_\_\_\_

In accordance with Capital Region BOCES Board of Education Policy 6254 a 6.25% administrative assessment will be charged for all services furnished to other BOCES, school districts belonging to other BOCES, and other organizations and municipalities. In addition, an administrative assessment of 8.28% will be charged to all independent school districts and non-public schools.

\_\_\_\_\_ Date Providing BOCES District Superintendent Signature

After all parts are completed and signed distribute to:  
Providing BOCES Administrator, Requesting BOCES Superintendent,  
Requesting School Superintendent